# Application form for free school meals from families with no recourse to public funds (NRPF)

Please complete this application form if you are a family with NRPF and would like to apply for free school meals.

To complete this form, applicants should complete all sections.

When completed, please ensure the declaration at the end of the application is also signed.

Further information relating to this extension can be found in the [free school meals guidance for schools and local authorities](https://www.gov.uk/government/publications/free-school-meals-guidance-for-schools-and-local-authorities)

*Only* complete this form if your child is attending a school maintained by Westminster Local Authority (LA). Please send the form to the following address: Free School Meals, 11th Floor, City Hall Victoria Street, London SW1E 6QP or take it to your child’s school for them to send on. You can also email a copy to fsm@westminster.gov.ukj

## ABOUT YOUR CHILD

|  |  |  |  |
| --- | --- | --- | --- |
| Child’s Last Name | Child’s First Name | Child’s Date of Birth | Name of School  |
| Neimeyer | Leah | D 11D | M M07 | Y Y Y2009 Y | St Augustine's CE High School |

**PARENT/GUARDIAN DETAILS**



|  |  |
| --- | --- |
| **Surname of parent** |  |
| **First name and title of parent** |  |
| **Date of birth** |  |
| **NASS refence number** |  |
| **Relationship to child** |  |
| **Nationality** |  |
| **Current address** |  |
| **Contact telephone number** |  |
| **Email address** |  |

* **Complete as appropriate**

Please tick the immigration category you are applying under. (If applying electronically, please highlight the appropriate option).

* Zambrano
* Article 8 of the ECHR
* Section 4 of the Immigration & Asylum Act 1999
* Chen
* BN(O) Passport holder
* Spousal visa holder
* Work visa holder
* Student visa holder
* Other

|  |  |
| --- | --- |
| If you ticked “other” in the above section, please explain further here: | British  |
| Evidence of status provided: |  |

## Evidence of income

To be eligible for free school meals, your families’ annual household income must be no higher than the following:

* £22,700 for families outside of London with one child
* £26,300 for families outside of London with two or more children
* £31,200 for families within London with one child
* £34,800 for families within London with two or more children

This includes any wider income or support you may be receiving in addition to any earnings from employment. Where possible, please also provide a document to show this – this could be a bank statement, a pay slip or an employment contract.

|  |  |
| --- | --- |
| Are you employed? |  |
| If you have a partner, are they employed? |  |
| Is your annual household income, including earnings from employment and any wider support you may be receiving, less than the maximum income thresholds listed above? |  |

# Declaration of applicant

I (Name) .........................................................................................................

of (Address) ................................. .........................................................................................

confirm that the information I have provided above is accurate and true.

I agree that the information I have provided can be shared with the Department for Education for the purposes of assessing eligibility for a free school meal.

**Parent/Carer/Guardian with legal responsibility for care of the child**

|  |  |
| --- | --- |
| **Name** |  |
| **Signature and date** |  |

**DECLARATION**

The information I have given on this form is complete and accurate. I understand that my personal information is held securely and will be used only for local authority purposes. I agree to the local authority using this information to process my application for free school meals. I also agree to notify the local authority in writing of any change in my family’s financial circumstances as set out in this form.

Signature of parent/guardian: ………………………………………………….

Date:………………….

**Thank you for completing this form and helping to make sure your child’s school is as well funded as possible**

**How the information in this form will be used**

The information you provide in this form will be used by the council to confirm receipt of one of the listed welfare benefits. Once this is confirmed, this helps to decide how much money your child’s school will receive each year.

The information will also be used in relation to pupils in year 3 or above to decide whether they are eligible for free school meals.

You only need to complete this form once and it will last for the duration of your child’s time at their current school. You should contact the school or local authority if you have a change in financial circumstances.

We are committed to ensuring that the personal and sensitive information that we hold about you is protected and kept safe and secure, and we have measures in place to prevent the loss, misuse or alteration of your personal information. We will use the information you provide to assess entitlement to free school meals. The information may also be shared with other Council departments to offer benefits and services.