



WRL & Careers Education & Guidance Strategy

Approved by:	Governing Body	Date: January 2023
Last reviewed on:	January 2023	
Next review due by:	January 2024	



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Vision

At St Augustine's CE High School, we recognise the importance of preparing students for the world of work from a young age as they join us in year 7. We are committed to helping all students develop their confidence, aspiration and employability skills through numerous activities and workshops so they are job ready at the end of their educational route.

Our vision is also to equip them with the skills, knowledge and training to be financially literate, therefore understand the significant role money plays in their lives and make informed choices and decisions about financial matters.

Legal requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must provide a minimum of 6 encounters with technical education or training providers to all pupils in years 8 to 13 (see more detail in section 2.1 below).

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the [Education Act 1997](#), the [Skills and Post-16 Act 2022](#) and on page 43 of guidance from the Department for Education (DfE) on [careers guidance and access for education and training providers](#).

This policy shows how our school complies with these requirements.

The 6 encounters schools must offer to all pupils in years 8 to 13

Schools must offer:

2 encounters for pupils during the 'first key phase' (year 8 or 9)

- All pupils must attend
- Encounters can take place any time during year 8, and between 1 September and 28 February during year 9

2 encounters for pupils during the 'second key phase' (year 10 or 11)

- All pupils must attend
- Encounters can take place any time during year 10, and between 1 September and 28 February during year 11

2 encounters for pupils during the 'third key phase' (year 12 or 13)

- Pupils can choose to attend
- Encounters can take place any time during year 12, and between 1 September and 28 February during year 13

These encounters must happen for a reasonable period of time during the standard school day. Schools can continue to provide complementary experiences, but encounters outside of school hours won't count towards these requirements.

Schools must ask each provider to provide the following information as a minimum:

- Information about the provider and the approved qualifications or apprenticeships they offer
- Information about what careers those qualifications and apprenticeships can lead to
- What learning or training with the provider is like
- Answers to any questions from pupils

Meaningful provider encounters

Our school is committed to providing meaningful encounters to all pupils.



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1 encounter is defined as 1 meeting/session between pupils and 1 provider.
 Meaningful live online engagement is also an option at our school.

Strategy

- To embed aspects of WRL within subject specific areas and the curriculum.
- To demonstrate how subjects are applied and valued in the workplace.
- To enrich the learning experience outside school.
- To help our students develop employability skills and become ‘job ready’.
- To monitor and evaluate all aspects of provision.
- To engage with outside providers of education and training.
- To engage with a range of businesses and develop strong partnership.
- To inform parent/carers so they can support and help their children.
- To promote high aspirations.
- To ensure staff are sufficiently trained.
- To put the needs of the students first.
- To find out about technical education qualifications and apprenticeship opportunities as part of our careers programme.
- To provide information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships.
- To understand how to make applications for the full range of academic and technical courses.

Strategy is guided by

- The Gatsby benchmarks.
- The Careers and Enterprise Company guidelines
- The DfE guidelines.
- Young Enterprise / Young Money/ Financial Education Planning Framework

WRL and Careers opportunities

A number of activities and events are organised for students to develop employability skills, learn about career opportunities, as well as money management skills. Below are the main ones.

	Michaelmas Term	Lent Term	Trinity Term
Year 7	My targets and ambitions activity	- STEAM workshops - Financial Literacy scheme	- Creative workshops -Encounter with Employers
Year 8	-Visit to businesses -Encounters with employers.	-Enterprise workshops	-Financial Literacy scheme
Year 9	-Construction project Phase 1 - Interview Skills workshop - Money management skills in maths (interest)	- Construction project phase 2 -Career planning sessions for option day -FinTech and Investments Day event	- Enterprise challenge



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Year 10	-Writing a CV and interview Skills workshop	-Careers Fair	-Financial Literacy Day (Saving, Spending and role of the bank) - Work experience week
Year 11	-Careers meeting with an external adviser -One-day work shadowing	-Apprenticeship Talk	Post 16 taster sessions
Year 12	-Uni -Mentor programmes City University of London -Careers Fair Higher Education Fair -Mock Interview Skills -CV Writing	-Take the Lead programme / The Old Vic -Introduction to Apprenticeship -Saving, Spending and role of the bank – Event	-Work experience – 1 Week -Apprenticeship application
Year 13	Assembly talks by employers and Universities	Masterclasses / different sectors	

Sustainability of the programme

To ensure sustainability:

Depending on new Covid-19 health and safety measures, provision of some WRL and FE involving businesses may continue to be delivered online.

Develop and establish resources

Develop long term projects and relationship with businesses and outside agencies.

Set up activities which will have long term values for students

Create a practice that will address different student needs

Reduce reliance on a sole funding

Celebrate and share achievement with students and school community

Run a careers office

Staff CPD training

Quality Management

To ensure quality of service:

Weekly meetings between Careers Lead and Line Manager (Deputy Headteacher)

Students' feedback to evaluate impact of activities on their skills development.

Teachers' feedback on impact of business support.

Long term careers outcomes / development

Students ready for the world of work.

Students understand life-long learning.

Students resilient and ready to cope with change.

Staff better prepared to help students.

Careers education embedded in curriculum.



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Resources

The main hall, classrooms or meeting rooms will be available for the delivery of WRL and Career activities. The IT team and site team are also available to support these events and guest providers. All arrangements are discussed with guest providers and facilitators prior to the day of the event, including remote learning.

The careers office and the library have a variety of prospectuses, guides, magazines and business pamphlet to highlight career opportunities. Display boards are also used for announcements and careers guidance documentation.

Previous Providers

In previous terms/years we have invited the following providers from the local area to speak to our pupils:

- Cleveland Clinic London
- Lloyds Banking Group
- Royal Haymarket Theatre
- Fora
- The Old Vic Theatre
- Making the Leap
- Construction Youth Trust
- City Lions /Westminster City Council
- Bouygues
- Mace
- David Miller Architects
- 3 Mobile
- King's College
- Westminster City Lions
- Reed
- Higgins Group
- Morgan Sindall
- TATA Consultancy
- Wates
- United Living
- Dream Arts
- National Grid
- Zoological Society of London
- Framstore
- HS2
- Unloc
- City University of London

Pupil Destinations

Year 11 Leavers

Destination	Percentage of students
St. Augustine's Sixth Form	34.5%
Other School/College	64.5%
NEET	1%



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Year 13 Leavers

Offers	Percentage of students
Students receiving first choice university (firm)	81%
Students receiving second choice universities (insurance)	9.9%
Firm and insurance total	90.9%
Students unplaced in a university	9.9%
Students on FSM	37.5%
Pupil Premium students	40%
Students attending Russell Group Universities	16%

Provider Access Arrangements

A provider wishing to request access should contact our Careers Lead to identify the most appropriate opportunity for you.

The school will make a suitable space available for discussions between the provider and students, as appropriate to the activity. The school will also make available ICT and other specialist equipment to support provider presentations.

Providers are welcome to leave a copy of their prospectus or other relevant course literature with the Careers Advisor so that they can be displayed in the Careers Section of the school and the library.

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors. Education and training providers will be expected to adhere to this policy.

The school's arrangements for managing the access of education and training providers to students are monitored by Abdel Ydri.

Contact Person

Abdel Ydri

Careers Lead

Tel. 0207 328 3434 ext. 259

Email. aydri@staugustineshigh.org

Complaints

Any complaints related to provider access can be raised following the school complaints procedure or directly with The Careers & Enterprise Company via provideraccess@careersandenterprise.co.uk



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